**Cover Page**

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| --- | --- |
| **Project Title** | Click or tap here to enter text. |
| [**Affiliated Theme(s)**](https://www.cmdt.org.nz/themes)(indicate all that are applicable) | [ ]  Screening / Diagnostic Technologies |
| [ ]  Interventional Technologies |
| [ ]  Rehabilitation Technologies & Assistive Devices |
| [ ]  Digital Technologies for Prevention, Care, and Management |
| [ ]  Emerging New Technologies in Healthcare |
| [**Capability Module(s)**](https://www.cmdt.org.nz/healthtech-capability-programme) **this project would like to access to support this work** (indicate all that are applicable) | [ ]  Mātauranga Māori Platform[ ]  Pacific Engagement Platform[ ]  Future Leaders [ ]  Clinical Research Network[ ]  MedTech Translation |
| **Project Leader Details** | Project Leader must be from a NZ university, DHB/Health Provider or CRI  |
| **Full name** **(inc title & qualifications)** | Click or tap here to enter text. |
| **Job Title** | Click or tap here to enter text. |
| **Organisation** | Click or tap here to enter text. |
| **Email** | Click or tap here to enter text. |
| **Phone** | Click or tap here to enter text. |
| **Project Team & Affiliations**(CVs must be provided in Section 4.) | Project team (including Project Leader, above) must include members from at least two institutions (NZ universities, DHBs/health providers, CRIs), one of which must be a CMDT partner (AUT, UoA, UC, UoO, VUW, CI). Inclusion of / discussions with a Technology Transfer Office manager (or similar) on this project is desirable. Also list any main industry collaborator(s).Click or tap here to enter text. |
| **Proposed Dates**(max duration 1 year) | **Start Date:** Click or tap to enter a date. | **End Date:** Click or tap to enter a date. |
| **Proposed Budget** (total amount, max $80,000 + GST) | Total budget may not exceed $80K excl GST for duration of project. See funding guidelines.Click or tap here to enter text. |
| **Other funding sources** | Provide details of any alternate sources of funding for this project and/or other sources of funding that this project will leverage (e.g. Marsden, HRC). If none, please indicate as N/A.Click or tap here to enter text. |
| **Te Tiriti Partnership and Māori Capability Outcomes**  | This should be addressed in the proposal (see Section 6). If relevant, list Māori collaborators associated with this project and their roles.Click or tap here to enter text. |
| **Pacific Partnership and Capability Outcomes**  | If relevant, this should be addressed in the proposal (see Section 7). List any Pacific collaborators associated with this project. Click or tap here to enter text. |
| **Ethics & Regulatory Approvals** | Are any ethics & regulatory approvals required? If yes, provide details / elaborate in proposal.Click or tap here to enter text. |

**Instructions**

**Complete each of the sections below, entering details in text boxes provided. Instructions provided in blue text and may be deleted before submission.**

1. **A. Proposal Details + B. References**
2. **Project milestones and deadlines**
3. **Budget (Excel template)**
4. **CVs of all team members**

**Delete this page prior to submission.**

**1A. Proposal Details**

|  |
| --- |
| Maximum pages (using Arial 10 font):* + Sections 1-5 = 2 pages total
	+ Section 6 = 600-word limit
	+ Section 7 = 200-word limit

Instructions provided in blue text and may be deleted before submission. |
| 1. **Introduction and Science Quality**
 | **Score weighting = 25%** |
| Click or tap here to enter text. |
| 1. **Clinical end-user need and engagement**
 | **Score weighting = 25%** |
| Indicate whether ethics and regulatory approval is required and, if so, provide details.Click or tap here to enter text. |
| 1. **Pathway to market and business engagement**
 | **Score Weighting = 20%** |
| Click or tap here to enter text. |
| 1. **Project Plan and Roles**
 | **Score weighting = PASS / FAIL** |
| Click or tap here to enter text. |
| 1. **Team Capability building**
 | **Score weighting = 5%** |
| Click or tap here to enter text. |
|  |
| **Section 6 Māori Outcomes + Section 7 Pacific Outcomes** | **Score weighting = 25%** |
| 1. **Te Tiriti Partnership and Māori Capability Outcomes (max 600 words)**
 |
| 1. **Māori knowledge and engagement in study design (Tino Rangatiratanga):** Explain how your research uses or includes Māori knowledge or science method, and/or how it uses or relies upon or involves Māori taonga. This explanation can include all consultation and involvement of Māori in these research elements. If not relevant or applicable, explain why.
2. **Leadership and capability building (Kāwanatanga):** Explain Māori researcher or organisation/iwi involvement, FTEs, and specific role(s), including any co-leadership or leadership roles and responsibilities. This area can include capacity development at all levels including summer internships from high school through undergraduate students. Explain any specific mentorship approach or programmes or roles employed for career acceleration and advancement of Māori at all levels of involvement in this research. You may also include what actions the team is taking to upskill on Te Tiriti Principles and partnering with Māori. If not relevant or applicable, explain why.
3. **Research Impact (Ōritetanga and equity):** Explain how your research addresses equity for Māori: firstly, equity of access to science and science outcomes, or in health, equity of access to care and health outcomes; secondly, equity of access to research development, including co-design, or research outcomes in terms of commercialisation or rights. If not relevant or applicable, explain why.

Click or tap here to enter text. |
| 1. **Pacific Partnership and Capability Outcomes (max 200 words)**
 |
| Provide a high-level summary of Pacific-focused outcomes that could arise from this project, including capability building of Pacific researchers and/or inclusion of Pacific researchers and clinicians in this project and/or next steps. If not relevant or applicable, explain why. Click or tap here to enter text. |

**1B. References**

|  |
| --- |
| * + Maximum pages (using Arial 10 font) = 1 page
 |
| **References** |
| Click or tap here to enter text. |

**2. Project Milestones & Deadlines**

|  |
| --- |
| * + Briefly outline project milestones and select deadlines; add / delete rows as necessary
 |
| **#** | **Proposed Milestones** | **Deadline** |
| 1 | Click or tap here to enter text. | Click or tap to enter a date. |
| 2 | Click or tap here to enter text. | Click or tap to enter a date. |
| 3 | Click or tap here to enter text. | Click or tap to enter a date. |
| 4 | Click or tap here to enter text. | Click or tap to enter a date. |
| 5 | Click or tap here to enter text. | Click or tap to enter a date. |
| 6 | Click or tap here to enter text. | Click or tap to enter a date. |
| 7 | Click or tap here to enter text. | Click or tap to enter a date. |
| 8 | Click or tap here to enter text. | Click or tap to enter a date. |
| 9 | Click or tap here to enter text. | Click or tap to enter a date. |
| 10 | Click or tap here to enter text. | Click or tap to enter a date. |

**3. Budget**

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| --- |
| * + Complete Excel template and submit with proposal document
	+ Ensure budget is reviewed / approved by appropriate Finance Manager / Research Office / TTO
 |

**4. CVs of all team members**

|  |
| --- |
| * + Include CVs of **all** team members in standard MBIE format (template included below)
 |

**New Zealand MBIE Curriculum Vitae Template**

*Rows and columns may be expanded or reduced, but a CV must be no more than two pages for part 1 and no more than three pages for part 2. Use Arial 12-point font. Do not alter page margins. Instructions in italics should be deleted before you submit your CV.*

**PART 1**

|  |
| --- |
| **1a. Personal details** |
| **Full name** | *Title* | *First name* | *Second name(s)* | *Family name* |
| **Present position** |  |
| **Organisation/Employer** |  |
| **Contact Address** |  |
|  |
|  | **Post code** |  |
| **Work telephone** |  | **Mobile** |  |
| **Email** |  |
| **Personal website (if applicable)** | http:// |

|  |
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| **1b. Academic qualifications** |

*Delete and start typing here. List in reverse date order. Start each qualification on a new line as per the example:*

*e.g. Year conferred, qualification, discipline, university/institute.*

|  |
| --- |
| **1c. Professional positions held** |

*Delete and start typing here. List in reverse date order. Start each position on a new line as per the example:*

*e.g. Year-year, job title, organisation.*

|  |
| --- |
| **1d. Present research/professional speciality** |

*Delete and start typing here.*

|  |  |
| --- | --- |
| **1e. Total years of research experience** | years |

|  |
| --- |
| **1f. Professional distinctions and memberships (including honours, prizes, scholarships, boards or governance roles, etc.)** |

*Delete and start typing here. List in reverse date order. Start each professional distinction on a new line as per the example: e.g. Year / year-year, distinction.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1g. Total number of *peer reviewed* publications and patents** | Journal articles | Books, book chapters, books edited | Conference proceedings | Patents |
|  |  |  |  |

*Part 2 should include information pertinent to your research proposal. Delete sections not relevant. The following sections should not total more than three pages.*

**PART 2**

|  |
| --- |
| **2a. Research publications and dissemination**  |

*Expand/reduce the following table as needed, listing publications relevant to your proposal. List in reverse date order.* ***Bold*** *your name in lists of authors.*

|  |
| --- |
| Peer-reviewed journal articles |
|  |
| Peer reviewed books, book chapters, books edited |
|  |
| Refereed conference proceedings |
|  |
| Patents |
|  |
| Other forms of dissemination (reports for clients, technical reports, popular press, etc) |
|  |

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| **2b. Previous research work** |

*Repeat and expand box below as necessary.*

|  |
| --- |
| **Research title:** **Principal outcome:** **Principal end-user and contact:**  |

|  |
| --- |
| **2c. Describe the commercial, social, or environmental impact of your previous research work** |

*Please delete and begin typing here. Provide no more than five examples relevant to your proposal.*

|  |
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| **2d. Demonstration of relationships with end-users** |

*Please delete and begin typing here. Provide no more than five examples relevant to your proposal.*